

## THE LED LEARNERSHIP AT NQF LEVEL 5, 2012

### Background:

MXA is offering the full National Certificate in Local Economic development at NQF level 5 (accredited through the LGSETA). The purpose of the qualification is to enable learners to apply strategic level development and governance competencies to ensure integrated and sustainable LED programmes.

There are 6 Skills Programmes which are offered by MXA; successful completion of all of these (which can be done in the space of a year) will result in receiving full accreditation for the LED Learnership. It is also possible to attend one of our programmes and decide from there if you wish to pursue the entire learnership.

**We are also accredited for the LED Learnerships at NQF 4 and 6**, please contact us for more information on these.

### Approach:

The week-long workshops are highly interactive. The facilitator presents concepts and guides discussion, but participants are encouraged and expected to contribute to group learning by linking the concepts discussed with their own work experience. Specific learning methods include short PowerPoint presentations, group work exercises, case studies, and participatory activities in plenary.

The learning methodology & approach were developed and piloted by MXA through their LOCATI training. The LED Learnership at NQF level 5 was first piloted by MXA in 2008. Since its start, around 120 learners from different tiers of government and organizations have been involved in these skills programmes.

*"The team from MXA is very thorough & extremely knowledgeable. The programme is very stimulating & has given me a wealth of knowledge"*

Anushka Makka,  
UThungulu District Municipality

### Skills Programmes within LED NQF 5

#### 1. Introduction to LED

**14 – 17 February 2012**

The workshop introduces the learner to the current National LED Framework and other national and provincial strategies that have a bearing on LED. Key international trends in LED thinking are presented, as well as the links between integrated development planning and LED.

#### 2. How to Develop an LED Strategy

**27 – 30 March 2012**

The workshop looks at the different components of an LED strategy and how they all fit together. A range of tools used to conduct a local economy assessment are presented. The importance of using data and local research in formulating an LED strategy is discussed including different sources and types of data, as well as how to analyze these.

#### 3. Facilitation and Change Management

**8 – 11 May 2012**

The workshop aims to equip participants with the communication and coaching skills to facilitate successful participatory development initiatives. Both the facilitation and coaching skills are discussed specifically in an environment of Local Economic Development, yet anyone working, or interested in the field of development could benefit from the training.

#### 4. Preparing for LED Implementation

**12 – 15 June 2012**

The workshop looks at how public/private stakeholders and government organizations can be organized such that they can promote economic activity in a locality, as well as explores the need for funding to be the outcome of an organic LED process, and on the variety of available resources that can be mobilized for LED.

#### 5 Municipal Finance

**24 – 27 July 2012**

This workshop provides an overview of how to conduct performance management in South African Municipal Financial Management. It also aims to develop a better understanding of how to participate in the design and implementation of municipal supply chain management. This course also presents a detailed strategy on how to plan and implement public and private partnerships for municipal service delivery.

#### 5. Human Resource Management

**14 – 17 August 2012**

The workshop is aimed primarily at municipal LED staff. However, HR staff in municipalities will also find it useful to contribute to and participate in discussions on organograms and job design for optimal Human Resource Management in an LED Unit, implementing policies regarding HIV/AIDS in the workplace and recruitment and selection in an LED Unit.

#### 6. Implement, Monitor and Evaluate LED Programs

**11 – 14 September 2012**

The workshop looks at how to conduct credible LED planning taking into account stakeholder participation, the IDP, and the link between the national LED framework's four thrusts and day-to-day management of the LED process. The purpose of monitoring and evaluation in LED is presented including the use of LED targets and objectives.

## Important Information for the LED Learnership

### Audience:

The module is principally aimed at officials who are working in local economic development (LED) at an operational management level. This includes municipal managers, LED managers, executive mayors and all those in the municipality involved in LED processes. However, as the material will be of interest to a much broader audience anyone is free to attend as long as he or she meets the entrance requirements listed below. The language used for the training is English.

### Entrance Requirements:

Participants who wish to be assessed must have Matric (FETC or equivalent qualification), and/or 5 years of relevant work experience. Learners should also be competent in Communication (NQF 4) and Computer Literacy (NQF 3). For those who do not want to be assessed there are no entry requirements.

### Accreditation:

McIntosh Xaba and Associates (MXA) is accredited by the Local Government SETA as a service provider for this learnership. Our accreditation number is 14-224-112008.

### Venue:

The MXA training venue at 195 Umhlanga Rocks, Durban North, KZN. Alternatively with a group of 15 or more learners in your area interested in doing the training, we could run it at a venue that suits you. Please call us to discuss the option that suits you.

### Cost:

The cost to attend 1 skills programme is R5000 excl vat (this includes all learning materials, assessment lunches and teas during the training as well as learner support). If there are 3 or more people attending from one municipality or organization a discount of 10% is given. If you decide to sign up for the entire learnership (i.e. 6 skills programmes) we would only charge you for 5 of these (though note that the former discount of 10% does not apply) which is a total of R25 000 excl VAT. If you would like us to run this training in your municipality, district or province (rather than attending training here in Durban) we can also do this at a greatly discounted rate. Please let us know if you would like a quote for this.

### Contact:

Mbali Mngoma [mbali@mx.co.za](mailto:mbali@mx.co.za) Tel: 031 811 9975 Fax: 031 563 4334

### Accommodation:

Limited accommodation at the venue is available at Tudor House Inn R600 per night (including dinner, bed and breakfast). See [www.tudorhouseinn.co.za](http://www.tudorhouseinn.co.za), or call 031 811 5394 / 072 563 7621

**To register LED Training at NQF level 5, please fill in the following brief form in full:**

Name:	I would like to register for (please tick): The LED Learnership NQF 5 <input type="checkbox"/>
Title:	Organisation / Municipality: <input type="checkbox"/>
Designation:	Work Postal Add:
Home Postal Add	Telephone:
Email:	Cell phone:
Fax:	Municipal Order Number:
ID Number:	VAT Number:
Highest Level of Education:	Special Dietary Requirements:

Please describe your previous IDP Experience

**Declaration of intent:**

I understand that by filling in and signing this form I am committing to attend the LED Learnership training (4 day skills programme). I am/am not (please circle) doing this course for accreditation purposes. I understand clearly that by signing this form I am committing to attend. Should I not be able to attend, a two weeks written notice will be forwarded to MXA, failing this full payment will be made.

Learner name:

Signature:

**Details of person who will process payment:**

Name & Designation:

Email:

Phone/fax number:

**Details of the person authorizing \_\_\_\_\_ (learner's name) attendance at this training:**

Name & Designation:

Email:

Phone/fax number:

Signature: