

THE IDP LEARNERSHIP AT NQF LEVEL 5, 2012

Background:

MXA is offering the full National Certificate in Municipal Integrated Development Planning at NQF level 5 (accredited through the LGSETA). The purpose of the qualification is to enable learners to apply strategic level development and governance competencies to ensure integrated and sustainable

- development and governance processes,
- outcomes,
- structures,
- strategies,
- planning,
- implementation management and
- monitoring and evaluation

At a municipal level. There are 7 Skills Programmes which are offered by MXA; successful completion of all of these (which can be done in the space of a year) will result in receiving full accreditation for the IDP Learnership. It is also possible to attend one of our programmes and decide from there if you wish to pursue the entire learnership.

Approach:

The week-long workshops are highly interactive. The facilitator presents concepts and guides discussion, but participants are encouraged and expected to contribute to group learning by linking the concepts discussed with their own varied work experience. Specific learning methods include short PowerPoint presentations, group work exercises, case studies, and participatory activities in plenary

The IDP Learnership at NQF level 5 was first piloted by MXA in 2008. Since its start, around 200 learners from different tiers of government and organizations have been involved in these skills programmes.

"The team from MXA is very thorough & extremely knowledgeable. The programme is very stimulating & has given me a wealth of knowledge"

Anushka Makka,

Skills Programmes within IDP NQF 5

1. IDP Implementation: Procedures, Processes, Monitoring and Evaluation

31 January – 2 February 2012

The workshop introduces the learner on how to manage the IDP process by looking at how to design integrated development planning processes for a municipality, discussing the role of IDP managers and other departmental heads, how to plan a municipal budgeting and reporting cycle, as well as how to create and apply IDP monitoring and evaluation systems and tools.

2. Introduction to IDP

6 – 9 March 2012

The workshop provides an overview of the fundamental building blocks of developmental planning in Local Government, and aims to develop a better understanding of the legal and policy framework within which local government has to implement integrated development planning.

3. Public Participation

17 – 20 April 2012

The workshop looks at how appropriate development interventions are designed, how sound communication principles are applied and how effective participation in the development process is realized. People are the central focus and the course explores how the voices of the people can be heard and integrated into the IDP process & intervention design.

4 Facilitation Skills & Approaches to Development Planning

15 – 18 May 2012

The workshop introduces learners to the strengths and weaknesses of different approaches to development planning, different research methods and tools required to compile and interpret data as well as the tools required to facilitate planning processes and events.

5 Institutional Arrangements for IDP Implementation

19 – 22 June 2012

The workshop examines the organizational structure, human resources, and other institutional arrangements that will be required to develop a credible IDP; who are the most suitable agents for implementing change processes; what capacities do these agents need in order to be effective; and how to develop strategies to build the needed capacities

6 Municipal Finance

24 – 27 July 2012

This workshop provides an overview of how to conduct performance management in South African Municipal Financial Management. It also aims to develop a better understanding of how to participate in the design and implementation of municipal supply chain management. This course also presents a detailed strategy on how to plan and implement public and private partnerships for municipal service delivery.

7 Strategic Planning and Implementation

28 – 31 August 2012

The workshop provides detailed guidance on how to conduct strategic planning by using the Log Frame method, and how to prepare an Operational Plan that links strategic planning with effective implementation. The module prepares participants to play a role in determining the development mandate and direction of a municipality by systematically working through practical tools that can be immediately applied in the workplace.

8 Leadership and Management

2 – 5 October 2012

Important Information for the IDP Learnership

Audience:

The IDP Skills Programme has been designed for municipal officials and councillors as well as national and provincial departmental officials tasked to oversee and participate in municipal IDP processes. This includes municipal managers, IDP managers, executive mayors and all those in the municipality involved in IDP processes. Service providers who support the formulation of IDPs; local government, development and planning specialists as well as those wishing to begin or advance their career opportunities in the IDP arena are all potential candidates for the IDP Skills Programme. The language used for the training is English.

Entrance Requirements:

Participants who wish to be assessed must have Matric (FETC or equivalent qualification), and/or 5 years of relevant work experience. Learners should also be competent in Communication (NQF 4) and Computer Literacy (NQF 3). For those who do not want to be assessed there are no entry requirements.

Accreditation:

McIntosh Xaba and Associates (MXA) is accredited by the Local Government SETA as a service provider for this learnership. Our accreditation number is 14-224-112008.

Venue:

The MXA training venue at 195 Umhlanga Rocks, Durban North, KZN. Alternatively with a group of 15 or more learners in your area interested in doing the training, we could run it at a venue that suits you. Please call us to discuss the option that suits you.

Cost:

The cost to attend 1 skills programme is R5000 excl vat (this includes all learning materials, assessment lunches and teas during the training as well as learner support). If there are 3 or more people attending from one municipality or organization a discount of 10% is given. If you decide to sign up for the entire learnership (i.e. 7 skills programmes) we would only charge you for 6 of these (though note that the former discount of 10% does not apply) which is a total of R30000 excl VAT. If you would like us to run this training in your municipality, district or province (rather than attending training here in Durban) we can also do this at a greatly discounted rate. Please let us know if you would like a quote for this.

Contact: Mbali Mngoma Tel: 031 811 9975 mbali@mx.co.za Fax: 031 563 4334

Accommodation:

Limited accommodation at the venue is available at Tudor House Inn R600 per night (including dinner, bed and breakfast). See www.tudorhouseinn.co.za, or call 031 811 5394 / 072 563 7621

To register LED Training at NQF level 5, please fill in the following brief form in full:

Name:	I would like to register for (please tick): The IDP Learnership NQF 5 <input type="checkbox"/>
Title:	Organisation / Municipality: <input type="checkbox"/>
Designation:	Work Postal Add:
Home Postal Add	Telephone:
Email:	Cell phone:
Fax:	Municipal Order Number:
ID Number:	VAT Number:
Highest Level of Education:	Special Dietary Requirements:

Please describe your previous IDP Experience

Declaration of intent:

I understand that by filling in and signing this form I am committing to attend the IDP Learnership training (4 day skills programme). I am/am not (please circle) doing this course for accreditation purposes. I understand clearly that by signing this form I am committing to attend. Should I not be able to attend, a two weeks written notice will be forwarded to MXA, failing this full payment will be made.

Learner name:

Signature:

Details of person who will process payment:

Name & Designation:

Email:

Phone/fax number:

Details of the person authorizing _____ (learner's name) attendance at this training:

Name & Designation:

Email:

Phone/fax number:

Signature: